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**FUNDING APPLICATION FOR COLCHESTER GARDEN FESTIVAL PROJECTS**

This application is for businesses and organisations within the BID Zone to apply for financial aid to deliver an installation, event, or similar as part of the Colchester Garden Festival.

Maximum funding amount will be £500

Application deadline Friday 24th June 2022.

**Project must be delivered between the 21st of July and 22nd August 2022.**

Please fill in this funding application form and then send it to: hello@ourcolchester.co.uk

If you have any questions, please contact us on: hello@ourcolchester.co.uk

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| **About your event/project/initiative** |
| Total amount of funding you required from Our Colchester Ltd | £ |
| Total amount of funding you require in total for your event/project/initiative | £ |
| **Summary of your application**: Please describe & explain your event/project/initiative. *Your explanation should include how additional funding is needed and how it can support delivery of your project/event/scheme. For example, do you have research/evidence showing a need for your project/event/initiative? (No more than 500 words)* |
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| Business Name |  |
| Lead Contact |  |
| Job Title |  |
| Business Address (First line & Postcode) |  |
| Contact Number |  |
| Email Address |  |

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| **About the applicant.** | **Yes** | **No** | **Comments** |
| Are you a registered organisation? If so, what name are you registered as? |[ ] [ ]   |
| Are you planning on delivering this project within the dates of 21st July to 22nd August |[ ] [ ]   |
| If you answered yes to all these questions, please continue with your application.If you didn’t, this means that on this occasion you are not eligible to apply for the funding.  |

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| I can confirm that all of the details provided are to the best of my knowledge and if successful in the application we will credit Our Colchester BID as funders. |
| Signed:  |
| Name: |
| Date:  |

All applications will be reviewed by a funding panel against a selection of criteria relative to:

* Impact of the event/project/initiative on your business’s location
* Level of alignment to the Colchester Garden Festival
* Other sources of funding used
* Uniqueness of the event/project/initiative

If successful you will be asked to sign a condition of funding. If successful, you will need to send an invoice addressed to Our Colchester Ltd, 1 Woodbridge Road, Ipswich, Suffolk, IP4 2EA at your earliest opportunity.